**TITLE OF THE PAPER** (Uppercase, Front: Times New Roman size 14, Bold)

Firstname &NAME :Times New Roman, 12, normal

Affiliation :Times New Roman, 11, normal

Email :Times New Roman, 11, normal

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Affiliation :Times New Roman, 11, normal

Email :Times New Roman, 11, normal

\*Author Corresponding

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| Reçu xx Mois | Accepté xx Mois | Publié en ligne xx Mois |

**Abstract:**

Summarized in one paragraph that should not exceed 8 lines (Time New Roman, 11, normal). The abstract, should summarize the major aspects of the entire paper, including: The overall purpose of the study, objectives, pertinent results and findings, important conclusion or new questions.

**Keywords :** (Maximum, 5 keywords)

1. **Introduction:** Times New Roman, 14, bold.

The introduction should first place the particular topic of your inquiry in a general subject area, stating the purpose of the work in the form of the research problem supported by a set of questions, hypothesis, objectives…(Front: Times New Roman, 12, normal. Line spacing: multiple at 1.15, add space after the introduction, justify the text)

**The length of the paper should not exceed 15 pages (including appendices)**

References and footnotes: Using the Harvard referencing system, i.e. written in brackets in the body of the text following the quote or reference as following: (Author Name capitalizing the first letter, date: page(s) ).

1. **Title 1 :Times New Roman, 14, bold**

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**2-1. Subtitle 1:Times New Roman 12, bold.**

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**2-2. Subtitle2:Times New Roman 12, bold.**

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2-2-1. Subtitle 1: Times New Roman, 12, simple

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1. **Title … :Times New Roman, 14, bold**

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1. **Conclusion** :**Times New Roman, 14, bold**

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Tables and figures should be labeled Table and given a number and a title above and a source bellow as following:

**Table N° … : Table title (Times New Roman, 11, bold )**

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Source : (Times New Roman, 10, simple)

**Figure N°… : Figure title (Times New Roman, 11, bold )**

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In case of a large table or important information that you judge cumbersome and that is not an essential part of the text itself, should be put in appendices section, provided that each appendix should be given a title, a number and mentioned in the text as following (see appendix n°..)

**Bibliography: Times New Roman, 11, bold.**

Found at the end of the work, the bibliography compiles all references and footnotes mentioned in the paper. The bibliography should be written in MLA format as following :

NAME & First letter of the first mane in uppercase, *Book title*. Additional information. City of publication: Publishing company, publication date.(Times New Roman, 11, simple).

Exemple :

Book :

IGALENS J. et PENAN H., *La Normalisation*, Collection Que sais-je ?, PUF, Paris, 1994.

Researchpaper :

BENEZECH D., « *La norme : une convention structurant les interrelations technologiques et industrielles, la normalisation de quoi parle-t-on*? », in Revue d’économie industrielle, Université de Rennes I, n° 75, 1er trimestre 1996, pp.27-43.

Arabic book :

 . 3طاهر محسن المنصور الغالبي، صالح مهدي محسن العامري، **المسؤولية الاجتماعية و أخلاقيات الأعمال،** دار وائل، عمان(الاردن)، 2005، ص 92. (نوع الخط: traditional arabic ، مقاس: 12)